

OLDER PERSONS' COMMISSION NOVEMBER 7, 2019

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, November 7, 2019, Governing Board Meeting was called to order by Chairman Bikson at 5:00 p.m.

ROLL CALL

Present: 8) Mike Bailey, Stuart Bikson, John (Jack) Dalton, William Jandeska, Jim Kubicina, Stephanie Morita, Micheline Sommers, Lucy Strand

Absent: 0)

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Director of Finance
Dr. Victoria McGrath, CEO, McGrath Human Resources Group
Malayna Maes, Senior Consultant, McGrath Human Resources Group

ADDITIONS/CHANGES TO THE AGENDA - none

PUBLIC COMMENT - none

MISSION MOMENT - none

APPROVAL OF THE OCTOBER 3, 2019, MINUTES

MOTION by Kubicina, supported by Dalton, **Resolved**, to approve the Minutes of the October 3, 2019, meeting as presented.

Aye: 7) Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Abstain: 1) Bailey

MOTION CARRIED

NEW BUSINESS

Introduction of Marianne McCauley, Program Manager

E.D. Cortright introduced and welcomed Marianne McCauley, Program Manager, who will be taking over for Dianne Bubnar, who is retiring in December.

Report by McGrath Human Resources Group on the Compensation Study

Dr. Victoria McGrath, CEO of McGrath Human Resources Group, gave an overview of the McGrath Group and the goal of the study. Malayna Maes, Senior Consultant, reviewed presentation slides on the objectives of the Compensation Study, including methodology, pay philosophy and market study. She highlighted recommendations for a new classification system, organizational structure, and salary schedule. Ms. Maes stated that they are still in the process of updating the job descriptions for each position.

MOTION by Morita, supported by Dalton, **Resolved**, to receive the Compensation Study Report from McGrath Human Resources Group.

Aye: 8) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

MOTION CARRIED

DIRECTOR'S REPORT

E.D. Cortright reported the following:

- Successful events in October include the Boogie Woogie Kid with 120 participants, and the 650 Players, "Tribute 2 the Stars," with five sold out shows with 730 in attendance. Congratulations to Asia Hicks and Michael Pacholski for their choreography and direction of the show, the performers, members, and Dianne Bubnar for her facilitation and coordination, contributing to the success of the Fall and Spring Musicals. All these events were a team effort across all OPC Departments.
- The theme for the Annual Giving Campaign this year is "Keep Our Future Bright." It will be mailed in mid November to approximately 25,000, 50+ households in the three communities, plus, our nonresident members.
- The Rochester Kiwanis is donating 300 pounds of turkey breast for the Thanksgiving Dinner on Wednesday, November 20. Over 900 meals will be prepared, served and delivered to both the homebound seniors and congregate sites.
- The Artisan Market is November 9, with 80+ local artists and crafters, food in the Cafe, raffle prizes and more. The market is open to the public.
- Dianne Bubnar's going away party will be December 16, at 2:00 p.m. Board members are encouraged to come and honor Dianne and her 21 years of being an ambassador for the OPC, and commitment to the mission, and vision, of the organization.
- Upcoming events at OPC:
 - Jingle Bell Jazz, with the Sheila Landis Trio, November 14
 - Terrific Tuesday, "Detroit History the Early Days," November 12
 - Savvy Seniors at Nite, "Boomer Summit," with a panel of experts on ways to "Optimize Your Life," November 19
 - Swim with Santa, December 7, with two sessions at 11:00 a.m. and 1:00 p.m.

COMMITTEE REPORTS

Finance Committee

- **Treasurer's Report** – none

Facility Committee – no report

COMMISSIONERS' COMMENTS

- Commissioner Morita stated that her husband is now a member of OPC. She thanked Commissioners Kubicina and Strand for their service to the Board.
- Vice-Chairman Sommers welcomed Marianne McCauley, and stated, she has worked with her in the community, for a long time, and what an asset. She said that we are very lucky to get her at OPC.

OLDER PERSONS' COMMISSION NOVEMBER 7, 2019

- Chairman Bikson thanked Commissioner Kubicina for his service to the Rochester Hills Council and OPC, and to Secretary Strand, for all her efforts on the Board.
- Treasurer Jandeska stated that he will miss Commissioners Kubicina and Strand.
- Commissioner Kubicina said, it was a pleasure serving three years on the Board. OPC is one of the gems to be on for Council members. He thanked the Board for their leadership.
- Secretary Strand remarked on the improved conditions of the parking lot. She announced her resignation from the OPC Board, as of December 2019, after 23 years as "Citizen at Large," representing the City of Rochester. She thanked the City of Rochester for this distinct honor and privilege. Secretary Strand shared some history of OPC dating back to 1999, concerning a fundraiser being developed to help defray expenses on repairs to the minibusses. She had written lyrics at that time naming necessary parts of the busses, and sang it to the present OPC Board, using the melody from, "Come Along with me Lucille, in my Merry Oldsmobile."

ADJOURNMENT

Chairman Bikson adjourned the meeting at 6:08 p.m.

NEXT REGULAR MEETING – THURSDAY, DECEMBER 5, AT 5:00 P.M.

Signed & Approved 12/05/2019

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

Distribution:

OPC Governing Board (8)
Renee Cortright
Rochester City Offices
Rochester Hills City Offices
Charter Township of Oakland Offices
OPC Website
Original to File
cg: opcfile