

OLDER PERSONS' COMMISSION JANUARY 28, 2021

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan 48307.

CALL TO ORDER

The Thursday, January 28, 2021, Governing Board Meeting was called to order by Chairman Dalton at 5:01 p.m.

ROLL CALL

Present: 7) Dominic Abbate, John (Jack) Dalton, Douglas Gould (via conference call), Dale Hetrick, William Jandeska, Micheline Sommers, David Walker

Absent: 1) Nancy Salvia

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Administrative Director

ADDITIONS/CHANGES TO THE AGENDA – none

PUBLIC COMMENT - none

APPROVAL OF THE MINUTES OF THE NOVEMBER 19, 2020, MEETING

MOTION by Jandeska, supported by Sommers, **Resolved**, to approve the Minutes of the November 19, 2020, meeting as presented.

Aye: 7) Abbate, Dalton, Gould, Hetrick, Jandeska, Sommers, Walker

Nay: 0)

Absent: 1) Salvia

MOTION CARRIED

NEW BUSINESS

Review of the FY 2020 Year End Financials

Tim Soave gave a review of the end of the year financial statements for Fiscal Year 2020. The auditors from Plante Moran, will present the audit report at the next meeting.

Approval of a Special License Application for 2021 Events

E.D. Cortright requested approval of a Special License, with the Liquor Control Commission, for eight events in 2021.

MOTION by Sommers, supported by Hetrick, **Resolved**, to approve the Special License Application, as presented.

Aye: 7) Abbate, Dalton, Gould, Hetrick, Jandeska, Sommers, Walker

Nay: 0)

Absent: 1) Salvia

MOTION CARRIED

Approval of the Proposed 2021 Meeting Dates

E.D. Cortright proposed two options for the Governing Board meeting dates for 2021. After discussion, the nine month meeting schedule, with meeting dates January 28, February 25, March 25, April 22, May 27, July 8, September 30, October 28 and

OLDER PERSONS' COMMISSION JANUARY 28, 2021

November 18, were recommended by the Commissioners, with the option to cancel scheduled meetings if there is no business to discuss.

MOTION by Hetrick, supported by Walker, **Resolved**, to approve the nine month, 2021 Governing Board Meeting Schedule, as presented.

Chairman Dalton requested a roll call vote.

Aye: 7) Abbate, Dalton, Gould, Hetrick, Jandeska, Sommers, Walker

Nay: 0)

Absent: 1) Salvia

MOTION CARRIED

Election of Officers

MOTION by Hetrick, supported by Walker, **Resolved**, to re-elect the existing slate of Officers for the year 2021.

Chairman Dalton requested a roll call vote.

Aye: 7) Abbate, Dalton, Gould, Hetrick, Jandeska, Sommers, Walker

Nay: 0)

Absent: 1) Salvia

MOTION CARRIED

Elected Officers for 2021:

Chairman – John (Jack) Dalton,

Vice-Chairman - Micheline Sommers

Treasurer - William Jandeska

Secretary - Douglas Gould

Committee Appointments

Chairman Dalton announced the Committee appointment as follows:

Facility Committee – Commissioners Abbate, Sommers, Walker

Finance Committee – Commissioners Hetrick, Jandeska, Salvia

The Governance Committee is comprised of the four Governing Board elected officers. Chairman Dalton is ex officio of all committees.

Discussion of the Volleyball Group

Public comment by John Dapkis, volleyball league organizer, on the volleyball league held at OPC.

E. D. Cortright reviewed the history of the competitive volleyball league, and expressed her concerns regarding past practices, giving recommendations on how to move forward with the program in the future. Chairman Dalton tabled the discussion until the next meeting where a formal motion will be presented.

DIRECTOR'S REPORT

E.D. Cortright reported the following:

- Facility Update:
 - The woodshop has had a steady flow of usage with 2 – 4 attendees per session.

OLDER PERSONS' COMMISSION JANUARY 28, 2021

- The pools are popular and registration fills up immediately once the sessions go live in the online registration program.
- The enrichment, art and fitness classes resumed in January per the executive orders. For all programs which involve food, individuals were given the food items to enjoy at home.
- The weight and cardio room usage has increased.
- The walking track is popular with the snow and cold, and each session has been increased to 12 individuals.
- Everyone is temped, screened and is required to sign a new Code of Conduct when entering the building. All activities require registration in advance.
- In the process of benchmarking what other facilities are safely adding for programming to determine the next phase of activity offerings.
- The Adult Day Service is scheduled to reopen on March 1.
- Two position openings: Nutrition Assessor and Adult Day Service Aide.
- The doors to the atrium were installed over the Holiday break.
- New butcher block locker room benches were installed.
- Notable events in December and January include:
 - In December, 800 Holiday meals were prepared, served and delivered, of which 200 meals were handed out to individuals participating in the Holiday drive-thru. Thank you to the Nutrition Department, team members who were involved, and SMART Transportation for sponsoring the event.
 - Department Managers and select staff, who work directly with our members, participated in the Mental Health First Aide training, facilitated by the Oakland University Professional and Continuing Education Staff.
- Thank you to the following community partners for their ongoing support of the Meals on Wheels program:
 - Sanctuary at Bellbrook for providing a Thanksgiving dinner for all OPC Meals on Wheels clients in the Rochester, Rochester Hills and Oakland Township areas who are unable to be with family or friends on Thanksgiving, and the Kiwanis for supplying the turkeys for the dinner.
 - Sunrise Rochester for providing Christmas dinner, and the Rochester Lions delivered this special dinner along with other community volunteers.
 - American House Stone for providing the New Year's dinner.
- The OPC Annual Report was mailed in December, focusing on how OPC has always supported the 50+ community and our response to Covid-19 in keeping the seniors engaged and providing support.
- The newsletter has a fresh new look for February.

OLDER PERSONS' COMMISSION JANUARY 28, 2021

- The 5K is scheduled for June 5, 2021. This was a popular event last year virtually, so it will be offered this year as a virtual and in-person event.
- A grant was received from SMART, in October, which was allocated for the addition of new mobile data tablets for each driver/bus, which gives the dispatcher the ability to track the location of the entire fleet, and improve efficiency, by providing real time routing updates, saving gas, time and mileage. Training will be provided during the month of February.
- Toni Sanchez-Murphy, a licensed counselor, has decided to rewire not retire, and will provide private counseling services to OPC members on Tuesday's and Thursday's beginning in February.
- Five day shelf stable meals were delivered to Meals on Wheels clients this week in case inclement weather prohibits delivery of their meal.
- The Assistance League of Southeast Michigan is sponsoring the Valentine Lunch drive thru on February 11, which has already sold out.

Exited Commissioner Hetrick at 6:00 p.m.

Finance Committee

- **Treasurer's Report** – none

Facility Committee - none

COMMISSIONERS' COMMENTS - none

ADJOURNMENT

Chairman Dalton adjourned the meeting at 6:01 p.m.

NEXT REGULAR MEETING – THURSDAY, FEBRUARY 25, 2021, AT 5:00 P.M.

Signed & Approved 02/25/2021

DOUGLAS GOULD, SECRETARY
OPC GOVERNING BOARD

Distribution:

OPC Governing Board (8)
Renee Cortright
Rochester City Offices
Rochester Hills City Offices
Charter Township of Oakland Offices
OPC Website
Original to File

cg: opcfile