

OLDER PERSONS' COMMISSION SEPTEMBER 30, 2021

**MEETING** of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan 48307.

**CALL TO ORDER**

The Thursday, September 30, 2021, Governing Board Meeting was called to order by Vice-Chairman Sommers at 5:05 p.m.

**ROLL CALL**

Present: 6) Dominic Abbate, Douglas Gould, William Jandeska, Nancy Salvia,  
Micheline Sommers, David Walker

Absent: 2) John (Jack) Dalton, Dale Hetrick

**QUORUM PRESENT**

**Others Present:** Renee Cortright, Older Persons' Commission Executive Director  
Tim Soave, Older Persons' Commission Administrative Director

**Entered John (Jack) Dalton at 5:06 p.m. He began chairing the meeting.**

**ADDITIONS/CHANGES TO THE AGENDA** – none

**PUBLIC COMMENT**

Carla Graham, Recording Secretary, read a letter from Pat Van Conant, a OPC member, regarding changing the name of OPC.

**MISSION MOMENT**

E.D. Cortright reviewed a flyer made by Colleen Burtka, Marketing & Development Specialist. Highlights included the Summer Soiree, Annual Picnic and Oktoberfest as well as recognition of the 2021 sponsors and those who made significant gifts during the year.

**APPROVAL OF THE MINUTES OF THE JUNE 24, 2021, MEETING**

**MOTION** by Salvia, supported by Abbate, **Resolved**, to approve the Minutes of the June 24, 2021, meeting as presented.

Aye: 7) Abbate, Dalton, Gould, Jandeska, Salvia, Sommers, Walker

Nay: 0)

Absent: 1) Hetrick

**MOTION CARRIED**

**UNFINISHED BUSINESS**

**Refund Policy**

Mr. Soave presented a revised Refund Policy, that was originally introduced at the last meeting. He stated that legal counsel reviewed and suggested the wording. After discussion, the policy was tabled until the next meeting for additional revisions when cancellations happen due to circumstances outside the OPC's control.

**NEW BUSINESS**

**Rebranding & Marketing Public Relations Campaign**

E.D. Cortright reported the rebranding and marketing campaign is in the initial stages of gathering information. She will keep the Board apprised of the progress.

**Update on Transition to BS&A**

Mr. Soave stated the BS&A Accounting System was implemented, used for the last payroll and the process has gone smoothly.

**DIRECTOR'S REPORT**

E.D. Cortright reported the following:

- The FY 2022-2024 Budget was accepted by the three communities starting with Rochester and Oakland Township in July, and ending with Rochester Hills approving the budget this week.
- Senior Picnic Day was a big success with 250+ member/guests in attendance. The day included the Rochester High School Falcon Marching Band, OPC Line Dancers, the Rick Lieder Band and a delicious lunch.
- The 1<sup>st</sup> Annual Oktoberfest had over 300 attendees who enjoyed festive German music, food and beer.
- The Summer Soiree was a great success, grossing over \$50,000 in sponsorship and donations to Meals on Wheels. A special thank you to the sponsors who supported this evening garden affair.
- With the increase of individuals infected with Covid-19, staff have been asked to wear masks within the facility. Members are encouraged to wear a mask, but it is not mandated. Drivers and bus riders are required to wear a face mask per the Transportation Security Administration (TSA) through January 18, 2022.
- The Oakland County Health Division will be providing a Flu Shot and/or Covid Clinic in the auditorium on Friday, October 15 from 9 am – 1 pm.
- The Facility Committee will provide a report on recent facility updates.
- The Adult Day Services has expanded to three days a week, Tuesday - Thursday.
- The café is reopening on October 4 with an updated menu and returning staff.
- Looking for staff to fill lifeguard, café, ADS aide and driver positions.
- Update on the Par Pharmaceutical expansion to the east of OPC's barn.
- Upcoming OPC Event:
  - Cliff Erickson, Thursday, October 14.
  - 650 Players Fall Musical, "American Made Music Party," October 5, 6, 7 & 9.
  - Artisan Holiday Market, Saturday, November 13.

**COMMITTEE REPORTS**

**Finance Committee** – no report

- **Treasurer's Report** – Mr. Soave stated the next report will be in November, after the closing of the fiscal year.

**Facility Committee** – Commissioner Abbate reported there was no formal meeting, but they met for a tour of the facility to see the progress of projects, which included the therapy pool tiling, garden upgrade, and the repair of the inside pool wall. New carpet will be installed. E.D. Cortright stated that the roof is in need of repair and suggested starting the process of initial bids.

**COMMISSIONERS' COMMENTS**

Commissioners' comments were given.

**ADJOURNMENT**

Chairman Dalton adjourned the meeting at 6:00 p.m.

**NEXT REGULAR MEETING – THURSDAY, OCTOBER 28, 2021, AT 5:00 P.M.**

Signed & Approved 10/28/2021

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DOUGLAS GOULD, SECRETARY  
OPC GOVERNING BOARD

**Distribution:**

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