

OLDER PERSONS' COMMISSION JANUARY 7, 2016

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, January 7, 2016, Governing Board meeting was called to order by Chairman Bikson at 5:06 p.m.

ROLL CALL

Present: 8) Stuart Bikson, John (Jack) Dalton, Terry Gonser, Dale Hetrick, William Jandeska, Stephanie Morita, Micheline Sommers, Lucy Strand

Absent: 0)

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Director of Finance

Chairman Bikson welcomed new Commissioners Hetrick and Morita to the Board.

ADDITIONS/CHANGES TO THE AGENDA

Chairman Bikson added "Membership Policy," under New Business, Agenda Item 7b.

PUBLIC COMMENT - none

APPROVAL OF THE DECEMBER 3, 2015, MINUTES

Commissioner Hetrick requested an amendment to page 3, third bullet point, to change "January 8, 2016," to January 7, 2016."

MOTION by Dalton, supported by Hetrick, **Resolved**, to approve the Minutes of December 3, 2015, as amended.

Aye: 8) Bikson, Dalton, Gonser, Hetrick, Jandeska, Morita, Sommers, Strand

Nay: 0)

MOTION CARRIED

UNFINISHED BUSINESS

Fundraising Proposal

Chairman Bikson reported that he spoke with E.D. Cortright regarding the presentation by Richner & Richner, at the December 3, 2015, meeting, and to give the new Board members a chance to familiarize themselves with the proposal. E.D. Cortright stated that she gave a DVD to new Commissioners Hetrick and Morita to review Mr. Jenuwine's presentation. She reviewed Richner & Richner's fundraising strategy which focuses on senior nonprofits, and what will be a part of the forthcoming proposal. Chairman Bikson requested that E.D. Cortright send the proposal to the Board for review, so a vote can be made at the next meeting.

NEW BUSINESS

Election of Officers

MOTION by Gonser, supported by Jandeska, **Resolved**, to renominate the current officers for another year.

Stuart Bikson as Chairman, Terry Gonser as Vice-Chairman, Lucy Strand as Secretary, John (Jack) Dalton as Treasurer

Discussion.

Chairman Bikson requested a roll call vote.

Aye: 8) Bikson, Dalton, Gonser, Hetrick, Jandeska, Morita, Sommers, Strand

Nay: 0)

MOTION CARRIED

Membership Policy

Chairman Bikson reported that due to the new database and members having to update their member information, the Resident and Nonresident Policy language needs clarification to eliminate issues, and to make it easier for staff to handle questions regarding membership guidelines. E.D. Cortright distributed and reviewed a revised draft, consolidating the current Membership Policy onto one page, to clarify membership eligibility. Discussion ensued including proposed revisions by the Commissioners.

E.D. Cortright will incorporate the revisions into the draft, and present for approval, at the next meeting.

DIRECTOR'S REPORT

E.D. Cortright presented a request for special dispensation:

- A request was received from Keith Abel on behalf of his 19 year old son, who is unable to drive, for transportation services to and from Oakland Community College, Auburn Hills Campus.

MOTION by Dalton, supported by Strand, **Resolved**, to approve transportation services, to and from Oakland Community College, Auburn Hills Campus, for one year, with a required fee of \$6.00 round trip.

E.D. Cortright reported the following:

- A letter was received giving a rave review to Anthony Rutkowski, a Medicare counseling volunteer, for his commitment to OPC seniors. A letter and certificate recognizing Mr. Rutkowski for his services, will be sent.
- The Annual Giving Campaign was a big success. A report will be given at the next meeting.
- E.D. Cortright and Mr. Soave gave a presentation on the 2016 Transportation Millage ballot proposal, to the Oakland Township Trustees, on December 8, 2015. After a discussion on the ballot proposal language, the decision was tabled until the March, 2016, meeting, as to whether it will be on the August or November ballot.
- Year end numbers for Transportation: Increase in ridership from 53,658 to 54,878, and increase in miles driven from 400,162 to 405,398. A new transportation software program will be purchased when the 5310 grant moneys are received. Discussion ensued regarding the amount of fees collected per ride. Chairman Bikson requested an Agenda item, at the next meeting, to discuss the suggested donation. Commissioner Morita requested a draft transportation policy, to review during discussion, which includes purchasing vouchers, along with an incentive for purchasing in quantity.

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- AARP Tax-Aide will not be at OPC this year.
- E.D. Cortright displayed the new website, which will go live on January 8, 2016.
- Since January 4th, there are 2,040 event sign ins on the new My Senior Center database and check-in system. To provide a safer environment, beginning February 1st, only the main entrance, and the pool and sports desk doors, will be open for entry.
- An update on the payroll, timekeeping and Financial Edge systems was presented.
- The Annual Review for OPC members will be February 4, 2016, at 6:00 p.m. The meeting will include an overview of OPC programs and services along with a budget review.
- Thank you to the Board for contributing and participating in the memorable holiday staff party.
- Upcoming OPC Events include:
 - “5th Annual Indoor Triathlon” on January 16, 2016
 - “Terrific Tuesday” on January 12, 2016. Theme: “I Hear a Symphony”
 - “Caregiver’s Express” on January 28, 2016, at 2:00 p.m. Topic: “Communicating With Someone With Dementia”

COMMITTEE REPORTS

Finance Committee –

- **Treasurer’s Report** – Treasurer Dalton advised, the Committee did not meet.
- **Review of the Bills for the month of November, 2015, in the amount of \$115,701.65**
MOTION by Gonser, supported by Strand, **Resolved**, to accept the November 2015, Bills, in the amount of \$115,701.65, as presented.
- **Facility Committee** – no report

Chairman Bikson informed that the vote for appointments to the Facility and Finance Committee will be next month. Commissioner Hetrick expressed an interest in the Facility Committee. Commissioner Morita expressed an interest in the Finance Committee.

COMMISSIONERS' COMMENTS

- Commissioner Hetrick said, he is glad for the welcome and is looking forward to continuing to be a part of the Committee.
- Commissioner Jandeska stated, he came in several times to watch the new sign in system, and found the entire staff engaged. They did a wonderful job helping members with the system.

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- Secretary Strand welcomed new members Hetrick and Morita and said it is wonderful to have them aboard. May 2016 be a great year for Renee and the OPC, and she included this wish for the Board members.
- Vice-Chairman Gonser wished everyone a Happy New Year and said it is going to be a good year. Welcome to the new Board members. The Board has the best interests of OPC at heart and is an exciting time to be here.
- Chairman Bikson wished everyone a Happy New Year and welcomed members Hetrick and Morita. He will obtain, for the Board, more information regarding the membership meeting next month.
- Treasurer Dalton welcomed new members Hetrick and Morita, and suggested a proclamation to Rochester Hills, thanking the two former Board members for their service.
- Commissioner Morita said, thank you for having me. I'm sure we will do a lot of great things and she is really looking forward to it.
- Commissioner Sommers wished everyone a Happy New Year and thanked E.D. Cortright and staff, for bringing the Center into the 21st Century, with all these innovative programs.
- E.D. Cortright made reference to the save the date card for the "Gatsby Gala," a fundraiser on April 29, 2016, to benefit the Meals on Wheels program.

ADJOURNMENT

Chairman Bikson adjourned the meeting at 6:50 p.m.

NEXT REGULAR MEETING – THURSDAY, FEBRUARY 4, 2016, AT 5:00 P.M.

Signed & Approved 02/07/16

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

Distribution:

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