

OLDER PERSONS' COMMISSION JUNE 2, 2016

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, June 2, 2016, Governing Board meeting was called to order by Chairman Bikson at 5:05 p.m.

ROLL CALL

Present: 6) Stuart Bikson, John (Jack) Dalton, Terry Gonser, Dale Hetrick
William Jandeska, Lucy Strand

Absent: 2) Stephanie Morita, Micheline Sommers

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Director of Finance
Dan Jenuwine – Richner & Richner

ADDITIONS/CHANGES TO THE AGENDA - none

PUBLIC COMMENT – none

APPROVAL OF THE MAY 5, 2016, MINUTES

MOTION by Dalton, supported by Jandeska, **Resolved**, to approve the Minutes of May 5, 2016, as presented.

Aye: 6) Bikson, Dalton, Gonser, Hetrick, Jandeska, Strand

Nay: 0)

Absent: 2) Morita, Sommers

MOTION CARRIED

UNFINISHED BUSINESS

Volunteer Background Check Policy

E.D. Cortright reviewed the revisions to the Volunteer Background Check Policy and recommended the policy for approval. Based on recommendations from Commissioner Morita and other Board members, changes were made to disqualifying offenses and disclosure of a previous residence, in another state, was added, so a search beyond ICHAT could be made, if needed.

Discussion.

MOTION by Gonser, supported by Strand, **Resolved**, to approve the Volunteer Background Check Policy with revisions.

Chairman Bikson requested a roll call vote.

Aye: 5) Bikson, Gonser, Hetrick, Jandeska, Strand

Nay: 1) Dalton

Absent: 2) Morita, Sommers

MOTION CARRIED

NEW BUSINESS

Richner & Richner Presentation

Dan Jenuwine presented the Program Assessment Report which concluded Phase I of the Fund Development Plan. He reviewed and highlighted important findings and key recommendations, with a focus toward more relationship type fundraising.

Entered Commissioner Morita at 5:28 p.m.

Mr. Jenuwine explained the next step, Phase II, where a three year plan will be drafted into a written document for future implementation. He answered questions posed by the Commissioners.

MOTION by Morita, supported by Gonser, **Resolved**, to accept the report and look to the next phase at the August meeting.

Aye: 7) Bikson, Dalton, Gonser, Hetrick, Jandeska, Morita, Strand

Nay: 0)

Absent: 1) Sommers

MOTION CARRIED

2017-2019 Budget Presentation

Tim Soave, Director of Finance, presented an overview of the FY 2017-2019 Proposed Budget Package, including a Summary of Changes, Budget by Revenue in various formats, Revenue and Expenditure Account Detail and a Capital Plan Schedule. A new contingency account was added. He brought attention to the 2017 Budget which begins with the new fiscal year on October 1, 2016, and will ask the Board, and the three communities, to amend the present twelve month 2016 Budget to a nine month Budget.

Mr. Soave explained that the 2017-2019 Budget was presented at the June meeting to give ample time for review, with action to approve at the July meeting. He stated that the proposed Budget must be presented to the three communities, for review, by August 1, 2016.

DIRECTOR'S REPORT

E.D. Cortright presented a request for special dispensation:

- A request was received from Amy McDonald on behalf of her son, who is unable to drive, for transportation services to his employment at Kroger, located at Crooks Rd. and South Blvd., in Troy.

MOTION by Gonser, supported by Dalton, **Resolved**, to disapprove Ms. McDonald's request.

Aye: 6) Bikson, Dalton, Gonser, Hetrick, Jandeska, Strand

Nay: 1) Morita

Absent: 1) Sommers

MOTION CARRIED

E.D. Cortright reported the following:

- The Oakland Township Transportation Millage Committee will meet next week to begin the count down to the August 2nd primary.

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- The proposal for the 2017-19 contract years for Nutrition Services is due to AAA1-B. The Nutrition, Senior Resource, and Financial Department, along with E.D. Cortright, reviewed and collected data for the grant, which is an involved process. The new grant year begins October, 2016.
- E.D. Cortright recognized Alysa Hunton for her coordination of the Gatsby Gala. The thank you letters were sent to the sponsors and silent/live auction donors, along with several other significant attendees. Gala follow-up articles ran in the Downtown Magazine, the Community Edge and the Community Lifestyles.
- The 5K Walk/Run for Meals has over 500 participants registered with 100 more anticipated to register the day of the event. The morning starts with a stretch, and a short program recognizing the MOW program and PAR, the presenting sponsor. The special guest this year is Hooper from the Pistons.
- E.D. Cortright gave an update on security and the MMRMA Rap Grant.
- Congratulations to the 650 Players for another successful Spring Production under the direction of Shahin Mesbah and Director, Francine Hachem. Over 700 people attended a total of 10 shows.
- On May 2nd, OPC staff celebrated the 100th birthday of Karl Senft, who swims three days a week in the OPC lap pool. Karl is a true testament to someone, "Living Life to the Fullest."
- Discussion of holding the July 7, 2016, Governing Board Meeting as scheduled, but cancelling the August 4, 2016, meeting.

MOTION by Dalton, supported by Gonser, **Resolved**, to cancel the August 4, 2016, Governing Board Meeting.

Aye: 7) Bikson, Dalton, Gonser, Hetrick, Jandeska, Morita, Strand

Nay: 0)

Absent: 1) Sommers

MOTION CARRIED

- Upcoming OPC Events include:
 - Riverstrings Dulcimer Concert, benefitting Meals on Wheels, June 7, 2016
 - Outdoor Art Sale – June 9-10, 2016
 - Terrific Tuesday – June 14, 2016, with presentation, "The Why, How and What of the US Constitution"
 - Travel Show – June 7, 2016, to showcase Cuba, Mackinac Island and Italy
 - Club 650 Presents, "The Best of Loretta Lynn," June 16, 2016
 - Putting Your Best Brain Forward – June 9, 2016
 - Senior Housing Options Open House – June 23, 2016
 - Classic & Muscle Car Show – July 23, 2016

COMMITTEE REPORTS

Finance Committee –

- **Treasurer's Report** – Treasurer Dalton requested to connect with Mr. Soave for any questions regarding the Budget before July.
- **Review of the Bills for the month of April, 2016, in the amount of \$165,793.51**
MOTION by Dalton, supported by Morita, **Resolved**, to accept the April, 2016, Bills, in the amount of \$165,793.51, as presented.
Aye: 7) Bikson, Dalton, Gonser, Hetrick, Jandeska, Morita, Strand
Nay: 0)
Absent: 1) Sommers

MOTION CARRIED

COMMISSIONERS' COMMENTS –

- Commissioner Hetrick commended Alysa Hunton for the Gala Event.
- Chairman Bikson stated, he was happy for the Par property donation and the Board support.
- Commissioners Jandeska, Strand, Gonser and Dalton commended Tim Soave for the 2016 Budget.

ADJOURNMENT

Chairman Bikson adjourned the meeting at 7:03 p.m.

NEXT REGULAR MEETING – THURSDAY, JULY 7, 2016, AT 5:00 P.M.

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

Distribution:

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