

OLDER PERSONS' COMMISSION SEPTEMBER 1, 2016

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, September 1, 2016, Governing Board meeting was called to order by Chairman Bikson at 5:00 p.m.

ROLL CALL

Present: 8) Stuart Bikson, John (Jack) Dalton, Terry Gonser, Dale Hetrick,
William Jandeska, Stephanie Morita, Micheline Sommers, Lucy Strand

Absent: 0)

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Director of Finance
Dan Jenuwine – Richner & Richner, LLC

ADDITIONS/CHANGES TO THE AGENDA - none

PUBLIC COMMENT

• Ted Golden, M.D., a Rochester Hills resident, stated he was turned away by OPC staff for asking to place political materials in the building, and for campaigning inside and outside of the building. Chairman Bikson stated, a Campaign Policy exists that prohibits it.

• E. D. Cortright recognized and thanked Karen Lemon, presenting her with a certificate and flowers, for her volunteerism with the November 2015, and August 2016, Transportation Millage Renewals. She stated that Ms. Lemon was integral in making the election as successful as it was.

APPROVAL OF THE JULY 7, 2016, MINUTES

MOTION by Gonser, supported by Hetrick, **Resolved**, to approve the Minutes of July 7, 2016, as presented.

Aye: 8) Bikson, Dalton, Gonser, Hetrick, Jandeska, Morita, Sommers, Strand

Nay: 0)

Absent: 0)

MOTION CARRIED

UNFINISHED BUSINESS

Security System

Upon request at the July 7, 2016, meeting, E.D. Cortright asked the bidding companies to rebid the same package. She presented bids from two security companies for motion detectors and cameras. After the bids were reviewed and compared for scope of work, materials and cost, Vigilante Security was recommended to obtain the bid. E.D. Cortright stated that a RAP Grant, through MMRMA, will cover half the cost.

MOTION by Gonser, supported by Jandeska, **Resolved**, to approve the Vigilante Security Bid for both cameras and a motion detector monitoring system. The **MOTION**

OLDER PERSONS' COMMISSION SEPTEMBER 1, 2016

was modified by Gonser, supported by Jandeska, to include \$100.00 to purchase an additional motion detector.

Chairman Bikson requested a roll call vote.

Aye: 7) Bikson, Dalton, Gonser, Hetrick, Jandeska, Sommers, Strand

Nay: 1) Morita

Absent: 0)

MOTION CARRIED

Richner & Richner Report

Dan Jenuwine presented the Three-Year Fund Development Plan, FY 2017 through FY 2019, which concludes the second phase, using close recommendations from the Assessment Programs Phase and collaboration with the Executive Director to review the plan for Fund Development growth. Mr. Jenuwine reviewed the recommendations for Board support of Fund Development and an introduction of an employee appeal. He answered questions posed by the Commissioners. E.D. Cortright added that the report is a good working blueprint for OPC to move forward. She did not foresee going forward with the implementation step, but requested to have included in the minutes, the authorization, if she feels necessary, at a later time, to retain Richner & Richner for consultation on major gifts or planned giving. She will advise the Board, if it is necessary, at a future Board meeting.

MOTION by Morita, supported by Hetrick, **Resolved**, to accept the Richner and Richner Report.

Aye: 8) Bikson, Dalton, Gonser, Hetrick, Jandeska, Morita, Sommers, Strand

Nay: 0)

Absent: 0)

MOTION CARRIED

NEW BUSINESS

2017 Building Closure

E.D. Cortright presented the 2017 Closures and Special Events, including the Snow Day Policy and building hours for approval. She recommended the addition of closing on December 22, 2017, at 4:00 p.m.

MOTION by Strand, supported by Dalton, **Resolved**, to accept the 2017 Closures and Special Events, as presented, adding the December 22, 2017, building closure at 4:00 p.m.

Aye: 8) Bikson, Dalton, Gonser, Hetrick, Jandeska, Morita, Sommers, Strand

Nay: 0)

Absent: 0)

MOTION CARRIED

Customer Relations Survey

E. D. Cortright shared and reviewed a survey, put together by intern Emma May, who worked mainly in the Senior Resource Department. The survey had approximately 450 participants.

Fund Development Restructuring

Discussion of the hiring of a new Director of Advancement. Commissioner Morita requested additional information on the position.

DIRECTOR'S REPORT

E.D. Cortright reported the following:

- The OPC Transportation Millage renewal in Oakland Township passed with over 81% approval, on August 2, 2016. Special thanks to OPC members Karen Lemon and Orville Hokscho for heading up the campaign, OPC staff, and everyone else who helped with getting the signs and word out.
- AAA1B approved OPC to provide nutrition services for FY 2017- 2019.
- The main floor will be redecorated, this fall, with new painting and carpeting.
- On October 6, 2016, Chuck Gaidica, WDIV "Live in the D" Cohost, will share the many opportunities available to retirees at the launching of the OPC "Rewired not Retired" program. The group will meet on an ongoing basis, starting in October, to provide support and direction to help individuals determine their post retirement path.
- OPC will be back in the park selling pies, at the Art & Apples Festival on September 10. They will be sold at OPC on September 7 – 9. Starting September 6, help is needed to prepare and sell 1,800 pies.
- Special thanks to members Pete LaBarbera and Robert Thompson for their Meals on Wheels Benefit, in July.
- The 2016 OPC Car Show was a great success, with over 85 registered classic and muscle cars. Special thanks to staff, who helped in some way with the event, and Comfort Keepers, for sponsoring.
- The Big Band Fundraiser for the AOK and Adult Day Services was a big success.
- Upcoming OPC Events include:
 - OPC Senior Day at Bloomer Park - September 14, 2016
 - Dance for Parkinson's, a new class beginning September 14, 2016
 - Mind Aerobics - September 14, 2016
 - Bobby Vinton's Greatest Hits – October 20, 2016

COMMITTEE REPORTS

Finance Committee –

- **Treasurer's Report** – no report
- **Review of the Bills for the month of June, 2016, in the amount of \$152,624.29 and for the month of July, 2016, in the amount of \$188,212.97.**

OLDER PERSONS' COMMISSION SEPTEMBER 1, 2016

MOTION by Gonser, supported by Morita, **Resolved**, to accept the June, 2016, Bills, in the amount of \$152,624.29, and for the month of July, 2016, in the amount of \$188,212.97, as presented.

Aye: 8) Bikson, Dalton, Gonser, Hetrick, Jandeska, Morita, Sommers, Strand

Nay: 0)

Absent: 0)

MOTION CARRIED

E.D. Cortright reported that along with Tim Soave, the OPC Budget for FY 2017 – 2019, was presented, and approved, by the three communities.

- **Facility Committee** – ED Cortright stated that Tammis Donaldson, an Architect from the MI Barn Preservation Network, toured OPC's barn. She is willing to meet with the facilities committee to discuss the pros and cons of historical preservation. OPC is now a member of the Barn Preservation Network.

COMMISSIONERS' COMMENTS –

- Commissioner Hetrick stated that Dan Jenuwine's presentation was very thorough. He said it was great to be a part of the MSO pole vault and triathlon event as a volunteer.
- Commissioner Jandeska complimented E.D. Cortright on the Fund Development restructuring.
- Secretary Strand stated that she watched the televised City of Rochester Council Meeting, and after approving the FY 2017-2019 Budget, the Council expressed their appreciation for the efficiency and transparency of the OPC Budget. She expressed, we are fortunate to have Mr. Tim Soave, Director of Finance.
- Vice-Chairman Gonser announced that he will be leaving the Board in two months, and he has enjoyed serving.
- Chairman Bikson stated that Tim Soave and E.D. Cortright came to the Rochester Council meeting to present the OPC Budget, and it was received very positively.
- Treasurer Dalton complimented all the staff and stated, the Board is totally supportive.
- Commissioner Morita wished everyone a Happy Labor Day. She gave kudos to the staff and said that she appreciates the packet materials.
- Commissioner Sommers echoed the previous comments.

Due to the "Rewired not Retired" Program on October 6, 2016, the OPC Governing Board meeting time will change to 4:30 p.m.

ADJOURNMENT

Chairman Bikson adjourned the meeting at 6:50 p.m.

NEXT REGULAR MEETING – THURSDAY, OCTOBER 6, 2016, AT 4:30 P.M.

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

Distribution:

OPC Governing Board (8)
Renee Cortright
Rochester City Offices
Rochester Hills Mayor & Council
Charter Township of Oakland Offices
OPC Website
Original to File

cg: opcfile