

OLDER PERSONS' COMMISSION JANUARY 5, 2017

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, January 5, 2017, Governing Board meeting was called to order by Chairman Bikson at 5:00 p.m.

ROLL CALL

Present: 7) Stuart Bikson, John (Jack) Dalton, William Jandeska, Jim Kubicina, Stephanie Morita, Micheline Sommers, Lucy Strand

Absent: 1) Mike Bailey

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Director of Finance

Chairman Bikson welcomed Jim Kubicina, a Rochester Hills Representative and thanked Dale Hetrick for his service.

ADDITIONS/CHANGES TO THE AGENDA

E. D. Cortright requested the addition of 6. b., Discussion of Meeting Day Change, and 6.c., Special License, to New Business.

PUBLIC COMMENT - none

APPROVAL OF THE DECEMBER 1, 2016, MINUTES

MOTION by Dalton, supported by Sommers, **Resolved**, to approve the Minutes of December 1, 2016, as presented.

Aye: 6) Bikson, Dalton, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 1) Bailey

Abstain: 1) Jandeska

MOTION CARRIED

NEW BUSINESS

Election of Officers –

MOTION by Secretary Strand, supported by Morita, **Resolved**, to nominate the present slate, along with Micheline Sommers for Vice-Chairman.

The officers are: **Stuart Bikson as Chairman, Micheline Sommers as Vice-Chairman, Lucy Strand as Secretary and John (Jack) Dalton as Treasurer**

Chairman Bikson requested a roll call vote.

Aye: 7) Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 1) Bailey

MOTION CARRIED

Discussion of Meeting Day Change

E. D. Cortright requested a discussion point to move the Governing Board Meetings to the third Thursday of the month, which would make it easier to get the financials ready

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for the meetings, and for attendance around the November and December holidays. Chairman Bikson requested to table the discussion until the next meeting.

Special License

E.D. Cortright recommended the approval of a Special License Application, to serve beer and wine in the OPC facility at the Valentine's Dinner Dance, an open to the public event, on February 10, 2017.

MOTION by Strand, supported by Kubicina, **Resolved**, to approve the Special License Application for February 10, 2017.

Aye: 7) Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 1) Bailey

MOTION CARRIED

DIRECTOR'S REPORT

E.D. Cortright read thank you letters from two holiday basket recipients, and reported the following for January:

- E.D. Cortright requested a date for the Annual Report Meeting. The meeting will be held following the March 2, 2017, meeting.
- The Annual Giving Campaign was a big success raising \$38,379.00, to date.
- Year end numbers, for Transportation, has an increase in ridership from 54,878 to 56,291.
- Year end grant numbers, for Meals on Wheels, is 117,959.
- The bench dedication, from the OPC Basketball Guys in honor of Bill Gruebnau, occurred over the holidays.
- The Senior Resource Department received a grant for \$925, from the First Congregational Church, to purchase heavy duty bags in support of the Commodity Food Program.
- The auditors completed their field work and reported no issues. They will present the audit at the February meeting.
- Thank you to the Board for contributing, and participating, in the Holiday Staff Party.
- Upcoming Events at OPC:
 - Terrific Tuesday, "Start Spreading the News," January 10, 2017
 - 5th Annual Indoor Triathlon, January 21, 2017
 - Caregiver's 411, January 28, 2017, features a caregivers training program on communicating with someone who has dementia
 - Valentine's Dinner Dance, February 10, 2017, with strolling dinner, dessert, champagne reception and drinks
 - Club 650 "Spectacular Winter Variety," February 16, 2017

COMMITTEE REPORTS

Finance Committee –

- **Treasurer's Report** – no report
- **Review of the Bills for the month of November, 2016, in the amount of \$203,186.14.**

MOTION by Dalton, supported by Morita, **Resolved**, to accept the November, 2016, Bills, in the amount of \$203,186.14, as presented.

Aye: 7) Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 1) Bailey

MOTION CARRIED

- **Facility Committee** – no report

COMMISSIONERS' COMMENTS –

- Commissioner Kubicina thanked E.D. Cortright for the grand tour, and stated he is excited about joining the Board.
- Chairman Bikson welcomed Commissioner Kubicina, and wished a Happy New Year. He stated that he is looking forward to an evening of Strategic Planning.
- Vice-Chairman Sommers stated, it is nice to see staff, wished a Happy New Year, and said, she looks forward to another great year.
- Secretary Strand stated that it is a pleasure to meet Jim Kubicina, and wished a Happy New Year to everyone.

ADJOURNMENT

Chairman Bikson adjourned the meeting at 5:30 p.m. After a brief break, the Commissioners will participate in a Strategic Plan Work Session.

NEXT REGULAR MEETING – THURSDAY, FEBRUARY 2, 2017, AT 5:00 P.M.

Signed & Approved 02/02/17

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

Distribution:

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