

OLDER PERSONS' COMMISSION JULY 6, 2017

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, July 6, 2017, Governing Board meeting was called to order by Chairman Bikson at 5:03 p.m.

ROLL CALL

Present: 7) Mike Bailey, Stuart Bikson, John (Jack) Dalton, William Jandeska, Jim Kubicina, Micheline Sommers, Lucy Strand

Absent: 1) Stephanie Morita

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Director of Finance

ADDITIONS/CHANGES TO THE AGENDA - none

PUBLIC COMMENT –

- Ryan Deel, Vice-President of the BOARD OF TRUSTEES OF THE Rochester Hills Public Library, discussed the low vision services available to OPC's membership which included, large print materials, books by mail, audio and eBooks, and magnifiers that can be checked out from the library. Mr. Deel is available to answer questions by calling 248-252-4588.

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MISSION MOMENT

E.D. Cortright gave an overview of the 2017 5K Run/Walk for Meals, held on June 3, 2017. She stated 600 people attended, raising over \$32,000 for Meals on Wheels. She thanked the sponsors, PAR Pharmaceuticals and Attorney Dana Wilson, and the various departments which supported the program.

APPROVAL OF THE JUNE 1, 2017, MINUTES

MOTION by Kubicina, supported by Sommers, **Resolved**, to approve the Minutes of June 1, 2017, as presented.

Aye: 6) Bailey, Bikson, Dalton, Kubicina, Sommers, Strand

Nay: 0)

Absent: 1) Morita

Abstain: 1) Jandeska

MOTION CARRIED

UNFINISHED BUSINESS

Approval of the FY 2018 – 2020 Budget

Tim Soave presented the revised Fiscal Year 2018 Budget Resolution, with the recommended changes from the June meeting, to Item 5: eliminate the word "accounts," replacing with "cost categories as delineated in Schedule B of the budget document," and eliminate "or 25% of the original and/or amended budget, whichever is less."

Entered Commissioner Morita at 5:13 pm.

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Discussion ensued over the proposed revisions to the FY 2018 Budget Resolution and the possible disapproval of the Budget with the City Councils of Rochester and Rochester Hills, over the 3% salary increase included in the FY 2018 Budget.

MOTION by Jandeska, supported by Dalton, to approve the FY 2018 Budget in the amount of \$4,231,200, and the entire FY 2018 Resolution with the proposed changes.

MOTION AMENDED by Jandeska, supported by Dalton, **Resolved**, to approve the FY 2018 Budget in the amount of \$4,231,200, and to eliminate the word "accounts," from FY 2018 Resolution, Item 5, replacing it with the recommended change, and leave in the "or 25% of the original ..." clause.

Chairman Bikson requested a roll call vote.

Aye: 5) Bailey, Dalton, Jandeska, Sommers, Strand

Nay: 3) Bikson, Kubicina, Morita

Absent: 0)

MOTION CARRIED

Rochester Hills – Oakland – Rochester Older Persons' Commission
Fiscal Year 2018 Budget Resolution

Whereas pursuant to Public Act 621 of 1978 (as amended by P.A. 493 or 2000), the Uniform Budgeting and Accounting Act for Local Governments, it is the responsibility of the Older Persons Commission (OPC) to adopt an annual budget and work program; and

Whereas the OPC Executive Director has submitted a proposed budget as required by the Interlocal Agreement.

Now Therefore Be it Resolved

- 1) That this resolution shall be known and be cited as the "FY 2018 Older Person's Commission Budget Resolution."
- 2) That this budget reflects a reasonable allocation of available resources and allows for the delivery of programs and administrative activities for the OPC during Fiscal Year 2018 (October 1, 2017 – September 30, 2018).
- 3) Notice of a public hearing on the proposed budget was published on the OPC Website on June 2, 2017 and a public hearing on the proposed budget was held by the OPC Board of Directors on July 6, 2017.
- 4) The OPC Board of Directors (Board) adopts the General Fund budget for the OPC for the fiscal year beginning October 1, 2017, with total estimated revenues and expenditures equaling \$4,231,200.
- 5) The Board authorizes the Executive Director to transfer appropriations between cost categories as delineated in Schedule B of the budget document, in an amount up to \$10,000 or 25% of the original and/or amended budget, whichever is less.
- 6) Whenever it appears to the Executive Director or the Board that actual and probable revenues in the General Fund will be less than the estimated revenues upon which appropriations were based, the Executive Director shall present to the Board recommendations which, if adopted, will prevent expenditures from exceeding available revenues for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

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- 7) Contingency / Use of Fund Balance – transfers will not be made from the Contingency account, nor will fund balance be used to cover expenditures without the Board approving a budget amendment.
- 8) With the approval of this resolution the OPC Board approves all expenditures and bills presented within the budget allocation as adopted, amended, or transferred as specified in #5 above, in accordance with Article V, Section 4 of the Interlocal Agreement.
- 9) All purchases of goods and services shall conform to the Board's approved Purchasing Procedures.
- 10) If any provision of this act appears to be in conflict with the Interlocal Agreement signed by the participating communities, the provisions of the Interlocal Agreement shall apply.

DIRECTOR'S REPORT

E.D. Cortright reported the following:

- The \$2.00 fare in Transportation has been well received by the riders using the buses. They love the tokens.
- The 5K Run/Walk for Meals was successful, raising over \$32,000, with 600 participants. Thank you to the Health & Wellness Team and the sponsors.
- Sold out events for June include: 5K, Riverstrings Dulcimer Concert, Dinner and a Movie, 650 Players Marvelous Night of Music, Henry Ford Bid Band with Karen Newman, Yellow Ribbon Fund Presentation, and Women's Luncheon, with special guest Marye Miller.
- As of June 30th, there are 8,835 OPC members, (resident and non-resident). Last year at the same time it was 4,975. In the last 6 months, the total number who visited and checked into My Senior Center was 118,406, adding an additional 10% for those who forgot to check in. Transportation provided 25,918 trips in the first six months.
- A Major Gifts/Donor Thank You Event is planned for August 24th from 5 – 8 pm. The Governing Board will receive an invite in early August.
- The Rochester Bicentennial Celebration is August 13th in Rochester Park. OPC's Rusties will perform from 1 – 2:00 p.m. in the band shell. There will be pickleball demonstration on the tennis courts throughout the day.
- Many OPC members will participate in the Michigan Senior Olympics Summer Games on August 12 – 20, 2017. The Opening Ceremony is August 12th at Bloomer Park.
- The Women's Council of Realtors Annual Golf Outing, held on June 21, 2017, was a success, with OPC as an event recipient.
- On July 13th and 14th, a new pool ultraviolet light filtration system will be installed.
- Upcoming Events at OPC:
 - Ms. Senior Michigan Pageant, July 26, 2017, including lunch.

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- OPC's Classic and Muscle Car Show, July 22, 2017, free entry, food and prizes. Sponsored by Comfort Keepers
- Terrific Tuesday, July 11, 2017, with a presentation by Victor Dorer and Rick Forest on "Birding in Michigan."
- Several great Leisure Travel trips are available August through October.

COMMITTEE REPORTS

Finance Committee –

- **Treasurer's Report** – no report
- **Review of the Bills for the month of May, 2017, in the amount of \$98,258.23.**
MOTION by Dalton, supported by Bailey, **Resolved**, to accept the May, 2017, Bills, in the amount of \$98,258.23, as presented.
Aye: 8) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand
Nay: 0)
Absent: 0)

MOTION CARRIED

Facility Committee –

The Facility Committee will meet after the meeting and report next month.

COMMISSIONERS' COMMENTS

- Secretary Strand stated, the \$54,000 increase in the projected fund balance is very welcoming.
- Commissioner Kubicina said he attended the torch lighting last year for MSO and inquired about the event.
- Treasurer Dalton stated that he hopes everyone has a great summer. Even though the Board doesn't always agree, he hopes the Board stays focused with what they are here to do, and that is on moving OPC forward.
- Chairman Bikson said, he hopes everyone has a great summer.
- Commissioner Jandeska thanked E.D. Cortright and staff for handling the growth in membership, and the success on the buses.
- Commission Bailey apologized for not being able to attend the Car Show. He was in attendance last year and it was a great event.

ADJOURNMENT

Chairman Bikson adjourned the meeting at 5:54 p.m.

NEXT REGULAR MEETING – THURSDAY, SEPTEMBER 7, 2017, AT 5:00 P.M.

Signed & Approved 09/07/17

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

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Distribution:

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