

OLDER PERSONS' COMMISSION APRIL 2, 2015

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, April 2, 2015, Governing Board meeting was called to order by Chairman Bikson at 5:02 p.m.

ROLL CALL

Present: 7) Stuart Bikson, Kevin Brown, John (Jack) Dalton, William Jandeska, Micheline Sommers, Lucy Strand, Mark Tisdel

Absent: 1) Terry Gonser

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Finance Director

ADDITIONS/CHANGES TO THE AGENDA - none

PUBLIC COMMENT - none

APPROVAL OF THE MARCH 5, 2015, MINUTES

MOTION by Jandeska, supported by Sommers, **Resolved**, to approve the Minutes of March 5, 2015, as presented.

Aye: 7) Bikson, Brown, Dalton, Jandeska, Sommers, Strand, Tisdel

Nay: 0)

Absent: 1) Gonser

MOTION CARRIED

UNFINISHED BUSINESS

Report on the March 30, 2015, Transportation Presentation to the Rochester Hills City Council

Ms. Cortright informed that the Rochester Hills City Council unanimously approved the millage renewal plus the additional millage ballot proposal. After April 22, 2015, which is the final filing deadline for the August primary, it will be determined whether there will be an August primary. If there is not an August primary, the renewal will go on the November ballot.

DIRECTOR'S REPORT

Ms. Cortright reported the following:

- On April 13, 2015, the power point presentation on OPC's transportation service will be presented to the City of Rochester Council.
- The invitations for the May 8, 2015, Signature Event were sent last week. Reservations are coming in, and plans are being finalized.
- At the September 4, 2014, Governing Board Meeting, the Board approved beginning Saturday summer hours on June 6th, to close at noon instead of 3:45 p.m., through the

OLDER PERSONS' COMMISSION APRIL 2, 2015

summer months. Ms. Cortright asked for approval to extend the Saturday closing time of 3:45 p.m. throughout the month of June, and begin the noon closing beginning July 11, 2015, through September 5, 2015. The first date of extended hours would begin on September 12, 2015.

MOTION by Dalton, supported by Jandeska, **Resolved**, to continue with the extended closing hours on Saturday, until 3:45 p.m. through June.

Aye: 7) Bikson, Brown, Dalton, Jandeska, Sommers, Strand, Tisdell

Nay: 0)

Absent: 1) Gonser

MOTION CARRIED

- Dinosaur Hill donated over 250 bunches of daffodils to brighten the day of the Meals on Wheels clients.
- The Nutrition Assessment with AAA1B on March 9, 2015, went very well with no items of concern. Thank you to the Nutrition, Senior Resource and Finance Departments for their ongoing support of the successful nutrition program.
- Two database management systems are being considered which will include online registration connected to our website. Ms. Cortright hopes in the next month to decide on a system and will work on a time line for the Board. The goal is to go live by January, 2016. As of January 1, 2016, the OPC Newsletter will be bimonthly.

Entered Commissioner Gonser at 5:30 p.m.

- A proposal for a 1.5 hour Board Webinar with Diana Kerns from NEW – Solutions for Nonprofits, was distributed. The Board will participate in the webinar after adjournment of the June 4, 2015, Governing Board Meeting.
- Correspondence was received from Jeffrey Chynoweth of the MI Green Team, a for profit organization, requesting the use of the OPC parking lot on April 25, and 26, 2015, for their Earth Day Festival. Their request is due to parking constraints in the City of Rochester. Ms. Cortright asked for discussion from the Board.

MOTION by Dalton, supported by Gonser, **Resolved**, to approve the use of the parking lot on April 25, and 26, 2015, with the stipulation of a Certificate of Liability Insurance naming OPC as additional insured for \$1,000,000, and a rental fee charge of \$1,000 a day for use of designated spaces in the upper parking lot only. The Board also gives the Executive Director the ability to add to the proposal if necessary.

Aye: 8) Bikson, Brown, Dalton, Gonser, Jandeska, Sommers, Strand, Tisdell

Nay: 0)

MOTION CARRIED

Treasurer Dalton recommended a staff member be present.

- Upcoming OPC Events include:

OLDER PERSONS' COMMISSION APRIL 2, 2015

- Tigers' Home Opener on April 6th
 - Terrific Tuesday Detroit Memories on April 14th
 - 650 Players presents the "Adventures of the 650 Express" on April 22-30th
 - Oakland University Lecture on April 8th
 - \$6 Sale on April 16-18th
 - New day trips scheduled for the summer: Charity Island, St. Sabba's Monastery, Tigers vs. Angels, Motor City Brew Tour
 - Caregivers Express on April 23rd
 - 5K Walk/Run for Meals on June 5th
- A call was received from a Meals on Wheels recipient, stating that the program helped them to eat healthy, and they lost 40 pounds in four months.

COMMITTEE REPORTS

Finance Committee –

- **Treasurers Report** – Treasurer Dalton reported that the Committee met and reviewed the two month report. Mr. Soave advised the financials are good in all areas. The approved LED lights are coming in two to three weeks.
- **Review of the Bills for the month of February, 2015, in the amount of \$175,397.03**
MOTION by Dalton, supported by Jandeska, **Resolved**, to accept the February, 2015, Bills, in the amount of \$175,397.03, as presented.
Aye: 8) Bikson, Brown, Dalton, Gonser, Jandeska, Sommers, Strand, Tisdell
Nay: 0)

MOTION CARRIED

COMMISSIONERS' COMMENTS

- Commissioner Brown thanked Renee Cortright, Tom Martin, Tim Soave, Treasurer Dalton and Commissioner Sommers for attending the Rochester Hills City Council meeting on March 30, 2015. The presentation was well received by the Council and they appreciated the update.
- Commissioner Jandeska commended Ms. Cortright, and the rest of the staff, for moving forward so quickly on all the changes.
- Secretary Strand wished everyone a Happy Easter.
- Vice-Chairman Gonser commended Tim Soave on the new financial reports that are easy to read and make more sense. The Oakland Township Quarterly Newsletter went out and there was a full page ad for OPC.
- Chairman Bikson stated, the new parking garages in the City of Rochester are making great progress, with one scheduled for completion in the summer and one in the fall. He agrees on the changes and things that are going on.

OLDER PERSONS' COMMISSION APRIL 2, 2015

- Chairman Dalton suggested changing the date of the July 2, 2015, meeting since it falls close to the 4th of July Holiday weekend. He suggested moving the meeting toward the middle of the month to eliminate the August meeting. The 2016 Budget will be approved at the July meeting with plenty of time to send it to the three municipalities.

MOTION by Dalton, supported by Gonser, **Resolved**, to reschedule the July 2, 2015, meeting, to July 16, 2015, and cancel the August 6, 2015, meeting.

Aye: 8) Bikson, Brown, Dalton, Gonser, Jandeska, Sommers, Strand, Tisdel

Nay: 0)

MOTION CARRIED

- Commissioner Tisdel stated that Ms. Cortright did a great job at the Rochester Hills City Council meeting. He applauded the savings which will occur from the purchase of new LED lightening and suggested more energy savings in other areas.
- Commissioner Sommers commended Ms. Cortright and Mr. Soave for the tag teaming at the Rochester Hills Council Meeting, and stated, they did a great job answering questions.
- Ms. Cortright thanked Leslie Brown, wife of Commissioner Brown, for working behind the scenes on the silent auction items for the Signature Event.

ADJOURMENT

Chairman Bikson adjourned the meeting at 6:05 p.m.

NEXT REGULAR MEETING – THURSDAY, MAY 7, 2015, AT 5:00 P.M.

Signed & Approved 05/07/15

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

Distribution:

OPC Governing Board (8)
Renee Cortright
Rochester City Offices
Rochester Hills Mayor & Council
Charter Township of Oakland Offices
OPC Website
Original to File

cg: opcfile