

OLDER PERSONS' COMMISSION APRIL 5, 2018

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, April 5, 2018, Governing Board meeting was called to order by Chairman Bikson at 5:00 p.m.

ROLL CALL

Present: 7) Mike Bailey, Stuart Bikson, John (Jack) Dalton, William Jandeska, Jim Kubicina, Stephanie Morita, Micheline Sommers

Absent: 1) Lucy Strand

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Director of Finance

ADDITIONS/CHANGES TO THE AGENDA – none

PUBLIC COMMENT - none

MISSION MOMENT

Laure Unkart, Senior Resource Director gave an overview of OPC's Savvy Seniors' Program and highlights from the departments she oversees in Adult Day Services, Senior Resources, the AOK Program, and the Volunteer Department. She stated that the Meals on Wheels Program has an increase of 62 clients this year.

APPROVAL OF THE FEBRUARY 1, 2018, MINUTES

MOTION by Dalton, supported by Sommers, **Resolved**, to approve the Minutes of February 1, 2018, as presented.

Aye: 7) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers

Nay: 0)

Absent: 1) Strand

MOTION CARRIED

NEW BUSINESS

Revisions to the Code of Conduct Policy

E.D. Cortright recommended two revisions to the Code of Conduct Policy, updating Item 9, to include the use of electronic cigarettes and designated smoking areas, and the addition of Item 15, to address service and therapy animals.

After discussion, it was suggested to amend Item 15, adding the word "service" in front of the word "horses." Treasurer Dalton, also, suggested that Item 8, should be revised to state that the use of alcohol does not pertain to special events. E.D. Cortright will put together the revised verbiage for Item 8.

MOTION by Dalton, supported by Bailey, **Resolved**, to approve the revisions to the Code of Conduct Policy, adding to Item 15, the word "service" before "horses," and with the intended change to Item 8.

OLDER PERSONS' COMMISSION APRIL 5, 2018

Aye: 7) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers
Nay: 0)
Absent: 1) Strand

MOTION CARRIED

DIRECTOR'S REPORT

E.D. Cortright informed of a letter from Starting Point, asking for special dispensation to transport their special needs adults from their temporary location on Crooks Road, in Troy, for a period of six months. They are looking for another location in OPC's service area. E.D. Cortright stated that OPC has provided transportation for their program for over ten years.

MOTION by Dalton, supported by Jandeska, **Resolved**, to approve special dispensation to Starting Point for transportation services from their temporary location in Troy, until January 1, 2019.

Aye: 7) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers
Nay: 0)
Absent: 1) Strand

MOTION CARRIED

E.D. Cortright reported the following:

- Review of the 2017 Annual Report, which will be sent out to those who contributed \$100 or more.
- The OPC Transportation Department was selected as the recipient of the "Inclusion Leadership Award," which is one of the Arc of Oakland County's 2018 Dove Awards. The award ceremony is Friday, April 13, 2018, at 6:00 p.m. at the San Marino Club, in Troy. E.D. Cortright extended an invitation to the Board.
- The Volunteer Appreciation Reception is Thursday, April 12, 2018, at 5:00 p.m. The Board is invited to attend to thank the many volunteers in attendance for their commitment to the OPC programs and services.
- The Staff Development Day was a success, with Robby Stewart, Oakland University Professor of Psychology, Department Breakout Sessions, review of emergency procedures, and a physical therapist overview of exercises for drivers and office staff.
- Spring into Action Week was a big success, with 532 new members registering as a result of the newsletter mailing from Feb. 20 through April 1. Highlights included the St. Paddy's Day Dance, an interactive art project, displays in the studio hallway, and complimentary classes and workshops throughout the week. Since the beginning of the October 1 fiscal year, there are 1,948 new members.
- The invitation for the April 28 Charity Gala should arrive in mailboxes this week. Two more sponsors came on board, Rutkowski Law Firm, (Premier Sponsor) and Century 21 – Sakmar & Associates, (Supporting Sponsor).

OLDER PERSONS' COMMISSION APRIL 5, 2018

- The Dinosaur Hill Daffodil Fundraiser resulted in over 350 bunches of daffodils being donated to clients of the Meals on Wheels Program to brighten their day.
- The AAA1-B Direct Service Purchase Grant Application for the 2019-2021 year is completed.
- The Kiwanis Soup Supper is April 13, 2018, from 5:30 – 7:30 p.m. at OPC. OPC is one of the beneficiaries of this annual fundraiser.
- OPC's new front desk was highlighted in the HPS Magazine "Bottom Line."
- Upcoming events at OPC:
 - Terrific Tuesday, April 11, 2018, "Historical Hamtramck"
 - 650 Players presents, "Music, Madness & a Mix of Motown," May 9 – 17, 2018
 - New day trips have been scheduled for the summer: Downtown Detroit & Beyond, The Music Man, Purple Rose Theatre, Tigers' Game, and Mystery Trip.
 - Savvy Seniors, February 28, 2018, "Myths of Aging"
 - 5K Walk/Run for Meals is scheduled for Saturday, June 2, 2018. Premier Sponsors: Par Sterile Products and Lynn Baker and Deby Gannes from Hall & Hunter Realtors. Supporting Sponsor: Dana Wilson

COMMITTEE REPORTS

Finance Committee – no report

• **Treasurer's Report** –

Treasurer Dalton stated, a meeting will be scheduled next month.

MOTION by Morita, supported by Sommers, **Resolved**, to accept the Financial Statements as received.

Aye: 7) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers

Nay: 0)

Absent: 1) Strand

MOTION CARRIED

- **Facility Committee** – Commissioner Bailey reported that they met with Ken Bullis, from Spaulding DeDecker, who presented four alternative designs. The Committee reviewed the designs and prefers one of the designs, which includes 99 parking spaces. E.D. Cortright stated, Mr. Bullis will come back with a concept plan to be presented to the Governing Board at a future meeting.

COMMISSIONERS' COMMENTS

Chairman Bikson commented that it is good to have the Board present at the Gala Event.

ADJOURNMENT

Chairman Bikson adjourned the meeting at 6:00 p.m.

NEXT REGULAR MEETING – THURSDAY, MAY 3, 2018, AT 5:00 P.M.

OLDER PERSONS' COMMISSION APRIL 5, 2018

Approved 05/03/18

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

Distribution:

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