

OLDER PERSONS' COMMISSION JUNE 7, 2018

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, June 7, 2018, Governing Board meeting was called to order by Chairman Bikson at 5:00 p.m.

ROLL CALL

Present: 7) Stuart Bikson, John (Jack) Dalton, William Jandeska,
Jim Kubicina, Stephanie Morita, Micheline Sommers, Lucy Strand

Absent: 1) Mike Bailey

QUORUM PRESENT

Others Present: Tim Soave, Older Persons' Commission Director of Finance

ADDITIONS/CHANGES TO THE AGENDA – none

PUBLIC COMMENT

- Barbara Harris, a Rochester Hills resident, spoke on behalf of the 650 Performing Arts Group, stating their concerns for the continuation of their musical performances and the elimination of the Video Production Department. They propose a focus group with OPC administration and 650 members regarding the program.
- Remy VanOphem, a Rochester Hills resident, continued sharing concerns of the 650 Performing Arts Group. After giving a synopsis of the 650 Group, he requested the issues brought forth be included on the July 12, 2018, Governing Board Agenda.
- Nancy VanOphem, a Rochester Hills resident, stated the 650 Players received no response to their email regarding the retired Directors replacement. She voiced her concerns on the elimination of the Video Production Department Head.

Chairman Bikson commented that there has been no discussion of eliminating the 650 Players.

MISSION MOMENT

Matt Spierling, Fitness & Aquatics Department Head, gave a PowerPoint presentation, highlighting the three program areas of land, gym and aquatics. He stated that the department, which was previously named the Health & Wellness Department, has four employees, plus lifeguards. Mr. Spierling thanked the Board for approving the purchase of the UV Filtration System, which has significantly improved the water clarity, and air quality, in the pool area.

APPROVAL OF THE MAY 3, 2018, MINUTES

MOTION by Dalton, supported by Sommers, **Resolved**, to approve the Minutes of May 3, 2018, as presented.

Aye: 7) Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 1) Bailey

MOTION CARRIED

NEW BUSINESS

Use of Fund Balance Policy

Tim Soave stated that after discussion for a year, the Finance Committee has approved a Fund Balance Policy, which sets guidelines for usage, and addresses the OPC's requirements under GASB 54, surrounding the composition of Fund Balance, including establishment and use. He advised, OPC is not allowed to borrow money, and must raise funds or use Fund Balance for Capital Improvements. The policy states the OPC will maintain a General Fund Balance no lower than 25% of expenditures. Mr. Soave said, Fund Balance will only be used for long term or one time capital expenditures.

MOTION by Dalton, supported by Jandeska, **Resolved**, to approve the Fund Balance Policy as presented.

Aye: 7) Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 1) Bailey

MOTION CARRIED

Presentation of the FY2019 – 2021 Budget

Tim Soave presented the FY 2019 – 2021 Executive Director's Recommended Budget, in the amount of \$4,516,500, giving an overview and answering questions on the Revenue and Expenditure Budgets, Budget Highlights, Capital Plan and FY 2019 Budget Resolution. He stated it is a balanced budget with a 2% wage increase, and a Fund Balance of 41.16 percent of expenditures. Mr. Soave stated, the practice is to introduce the Budget today, giving the Commissioners a month to review, taking action at the July meeting. He asked to establish a Public Hearing at the July 12, 2018, meeting.

Chairman Bikson asked the Commissioners to contact Mr. Soave with any questions.

MOTION by Morita, supported by Kubicina, **Resolved**, to accept the presentation of the FY 2019 – 2021 Budget.

Aye: 7) Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 1) Bailey

MOTION CARRIED

COMMITTEE REPORTS

Finance Committee

• **Treasurer's Report** –

Treasurer Dalton stated, the Finance Committee met to discuss the Budget.

MOTION by Dalton, supported by Sommers, **Resolved**, to accept the Treasurer's Report and Financial Statements presented for April 2018.

Aye: 7) Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 1) Bailey

MOTION CARRIED

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- **Facility Committee** – Commissioner Kubicina stated that the Committee gave design suggestions for the parking lot to Spaulding DeDecker. They will be ready to present drawings at the next meeting.

COMMISSIONERS' COMMENTS

- Secretary Strand commented that the building looks attractive with the plantings and new benches. She thanked the Commissioners for the sweet get well card and their kind comments.
- Commissioner Kubicina welcomed Ms. Strand back, and thanked Carla Graham for the flyers to use at their Council meetings. He thanked the Rochester Hills Council for participating in the 5K/Walk for Meals.
- Treasurer Dalton thanked Mr. Soave for the work on the Budget.
- Chairman Bikson welcomed back Ms. Strand. He thanked Mr. Soave for a job well done.
- Vice-Chairman Sommers thanked Mr. Soave for making the Budget understandable and giving highlights.
- Commissioner Morita thanked Shahin Mesbah for the great pictures at the Gala.
- Commissioner Jandeska welcomed back Ms. Strand. He thanked Mr. Soave for making the Budget understandable.

ADJOURNMENT

Chairman Bikson adjourned the meeting at 5:55 p.m.

NEXT REGULAR MEETING – THURSDAY, JULY 12, 2018, AT 5:00 P.M.

Signed & Approved 07/12/18

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

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