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Older Persons Commission
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INTERLOCAL AGREEMENT
AVON-OAKLAND-ROCHESTER
OLDER PERSONS' COMMISSION

OFFICE OF THE AVON
CHARTER TOWNSHIP CLERK

This Interlocal Agreement is entered into as of the 20th day of January, 1983, by and between the Charter Township of Avon, a Michigan municipal corporation, of 1275 West Avon Road, Rochester, Michigan 48063, the City of Rochester, a Michigan municipal corporation, of 400 6th Street, Rochester, Michigan 48063, and the Township of Oakland, a Michigan municipal corporation, of 4393 Collins Road, Rochester, Michigan 48063.

WHEREAS, this Interlocal Agreement is for the governmental units which are parties hereto to join together to establish an Older Persons' Commission for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act, Act 7 of the Public Acts of 1967, as amended; Act 39 of the Public Acts of 1976, as amended; Act 35 of the Public Acts of 1951, as amended and Act 150 of the Public Acts of 1923, as amended.

IT IS AGREED AS FOLLOWS:

ARTICLE I - PURPOSE

The purpose of this Interlocal Agreement is to establish an Older Persons' Commission to provide activities and services for older persons, defined as those individuals sixty (60) years of age or older residing in the governmental units which are parties to this Agreement. The activities and services to be provided shall include, but are not limited to, the joint ownership and operation of an older persons' activity center, transportation and actions directed toward the improvement of the social, legal, health, housing, educational, emotional, nutritional, recreational, and mobility status of older persons.

ARTICLE II - OLDER PERSONS' ACTIVITY CENTER

The parties hereto have set aside certain Community Block Grant funds to acquire or construct an Older Persons' Activities Center to be located in one of the governmental units which are parties hereto. Funds set aside for this purpose are as follows:

Charter Township of Avon	\$343,800.00
City of Rochester	\$101,500.00
Oakland Township	\$ 26,800.00

The parties hereto pledge and agree to make available the stated funds for the purpose of acquisition of a site and building or the acquisition of a site and construction of a building, as the parties hereto may agree to in the future, for purposes of providing the older persons residing in the respective governmental units an activity center.

ARTICLE III - OLDER PERSONS' COMMISSION

SECTION 1. CREATION OF AN OLDER PERSONS' COMMISSION

Upon the signing of this Agreement by the parties hereto and the filing of it with the Oakland County Clerk, the Older Persons' Commission shall be created as a separate public corporation pursuant to the statutory authority cited herein, with the powers, functions and duties provided in this Agreement and by law.

SECTION 2. NAME.

The initial name of the Older Persons' Commission shall be the Avon-Oakland-Rochester Older Persons' Commission. The Commission may recommend a new name. Upon approval of a new name, the parties hereto shall enter into a written Amendment of this Agreement and file it with the Oakland County Clerk, which filing shall have the effect of changing the name.

SECTION 3. MEMBERSHIP OF COMMISSION

A. The Commission shall be composed of seven (7) members, except as otherwise provided in Article IV, as follows:

- 1.) Two elected members from the Township Board of the Charter Township of Avon.
- 2.) One elected member of the Rochester City Council.
- 3.) One elected member of the Oakland Township Board, or a resident of Oakland Township appointed by the Oakland Township Board.
- 4.) Two older persons residing in the Charter Township of Avon appointed by the Avon Township Board.
- 5.) One older person residing in the City of Rochester appointed by the Rochester City Council.

B. The Township Boards and City Council shall, by Resolution, appoint its Commissioner(s), who shall serve at the pleasure of the Township Boards or City Council and may be removed by Resolution of the Township Boards or City Council at any time, with or without cause. Commissioners who are members of the Township Boards or City Council shall not serve beyond their term on the Boards or Council unless specifically appointed as a citizen-at-large.

C. Commissioners appointed as citizens-at-large, except for a citizen appointed by the Oakland Township Board who shall serve at the pleasure of that Board, shall serve for a term of three (3) years commencing January 1, 1983. In the case of the two (2) Commissioners appointed as citizens-at-large from Avon Township, the first appointment shall be for a three (3) year term and the second for a one (1) year term expiring December 31, 1983.

D. Any vacancy on the Commission arising for any reason shall be filled by appointment within thirty (30) days of the vacancy, for the remainder of the unexpired term.

E. Members of the Commission shall not be paid for attending meetings of the Commission.

SECTION 4. OFFICERS.

A. The Commission shall elect at its first meeting of each year, from its membership, a Chairperson, Vice Chairperson and Secretary, who shall hold office for terms of one (1) year, and until a successor is elected, or until a resignation or removal.

B. Vacancies in any office shall be filled by the Commission within thirty (30) days of the vacancy, for the remainder of the unexpired term.

C. The Chairperson shall preside at all meetings of the Commission and shall have all privileges and duties of a Commissioner. The Vice Chairperson shall preside at all meetings of the Commission at which the Chairperson is absent. The Secretary shall keep or cause to be made, all non-financial records, reports and minutes required by this Agreement and applicable law and shall be charged with assuring compliance with the Open Meetings Act and the Michigan Freedom of Information Act.

SECTION 5. MEETINGS.

A. The Commission shall meet at least once every two months and shall at its first meeting of each year establish a regular meeting schedule which shall be posted at the offices of the parties hereto in similar form and within similar times as required by law for governmental meeting schedules.

B. Special meetings of the Commission may be called by the Chairperson, or in the absence of the Chairperson, by the Vice Chairperson.

C. Each Commissioner shall receive five (5) days written notice of all regular meetings and two (2) days written notice of all special meetings. All notices of all meetings shall be posted as required by the Michigan Open Meetings Act.

D. All meetings of the Commission shall in every respect, conform with the requirements of the Open Meetings Act, Act 267 of 1976, as amended.

SECTION 6. QUORUM.

In order to conduct business, a quorum must be present which shall consist of a majority of the Commission..

SECTION 7. VOTING.

A majority of the Commission shall be necessary for the Commission to take any official action at a regular or special meeting.

SECTION 8. MINUTES.

Complete written minutes of all Commission meetings shall be kept in compliance with the applicable provisions of the Michigan Open Meetings Act, copies of which shall be sent to all Commissioners and the Clerk of each of the parties hereto as soon as reasonably possible following a Commission meeting.

SECTION 9. RULES.

Robert's Rules of Orders, when not in conflict with this Agreement or any rules the Commission may adopt, shall govern all meetings.

SECTION 10. REGISTERED OFFICE.

The initial registered office of the Commission shall be the office of the Charter Township of Avon, 1275 West Avon Road, Rochester, Michigan 48063. The Commission may designate another location as the registered office.

SECTION 11. PRIVILEGES AND IMMUNITY FROM LIABILITY.

All of the privileges and immunities from liability, and exemptions from law, ordinances and rules, which apply to the activity of officers, representatives, members, agents and employees of the parties hereto shall apply to the same degree and extent to the performance of such functions and duties of such officers, representatives, members, agents and employees of the Commission under this Agreement.

ARTICLE IV - POWERS

SECTION 1. GENERAL POWERS

The Commission shall have the following powers, authority and obligations:

A. Subject to the approval of the governing bodies of each of the parties hereto, purchase, lease, construct, own, receive, exercise right of dominion over and hold in its own name, property, including land, buildings and appurtenances for the express purpose of an older persons' activity center.

B. Subject to the approval of the governing bodies of each of the parties hereto, contract with any other governmental units, public agencies, or private persons or organizations, as appropriate, to carry out Commission functions or fulfill Commission obligations. Approval of the governing bodies of the parties hereto shall not be required for a contract with private persons or organizations, when the contract involves less than \$3,000.00 in expenditures, or is an employment contract or for a purchase authorized in an approved budget, as provided herein.

C. Hire and employ a director and such other personnel as may be determined necessary, who shall serve at the pleasure of the Commission, subject to applicable law.

D. Accept funds, voluntary work, or other assistance, to carry out Commission functions and obligations, from any source, public or private, including, but not limited to, local governmental funding of specific projects, state and federal grants and private donations. Any application for grants or other public funding shall be communicated to the parties hereto prior to submittal.

E. Operate and establish policy and rules governing the use of an Older Persons' Activity Center not inconsistent with State or local law.

F. Conduct in its own name a transportation program for older persons and handicapped persons in the governmental units which are parties hereto.

G. Conduct and carry out any program, activity or function which advances and directly relates to the purposes expressed in Article I.

SECTION 2. LIMITATIONS ON AUTHORITY.

A. Annually, by August 1 of each year, the Commission shall submit a budget to each of the parties participating in the program, which shall outline the programs to be carried on for the ensuing year, together with the costs projected for those programs. Upon the approval of a budget, the Commission shall be bound to carry on only such programs and expend such funds as approved in the budget for the ensuing year by the parties hereto who are participating in the program.

B. The Commission shall have no power or authority to levy any type of tax within the governmental units which are parties hereto or to issue any type of bond in its name, or in any way indebt any of the parties hereto.

SECTION 3. INSURANCE.

The Commission shall obtain policies of insurance, as a part of its budget, for comprehensive liability and property damage, worker's compensation, the construction and operation of an Older Persons' Activity Center, and other appropriate and necessary purposes. The Commission shall have the parties hereto named as "named insureds", on the comprehensive liability and property damage insurance policy.

ARTICLE V - FINANCE

SECTION 1. FISCAL YEAR.

The fiscal year of the Commission shall be from January 1, through December 31.

SECTION 2. ANNUAL BUDGET.

A. The Commission shall each year develop an annual budget in such detail as required by Act 2 of the Public Acts of 1968 of the State of Michigan, which shall include all sums necessary to carry on the programs authorized herein for older persons, including transportation, an Older Persons' Activity Center, etc. The budget shall be submitted to the Clerk of each of the parties hereto by August 1 of each year. The governing bodies of each of the parties hereto shall review and either approve as presented or as modified, an identical budget, no later than October 1 of each year.

B. The Charter Township of Avon and City of Rochester shall participate in the on-going funding of the Commission and its programs and activities, on a pro-rata basis, based upon a percentage determined on the total assessed valuation of all properties subject to taxation in the Charter Township of Avon and in the City of Rochester. Because of its geographic location, Oakland Township residents may not receive all of the same services. As a result, the Commission shall propose, and the parties hereto shall annually agree, as to the appropriate financial participation of Oakland Township in the programs and activities of the Commission. Any sums contributed by Oakland Township or any other source shall be first deducted from the total budget and the remainder shall be shared on the pro-rata basis by the Charter Township of Avon and the City of Rochester.

SECTION 3. TREASURER.

The Treasurer of the Charter Township of Avon shall be the Treasurer of the Older Persons' Commission, who shall have the responsibility of custody and control of all funds of the Commission. The Treasurer shall make or cause to be made, a full and complete financial report to the Commission and to the

governing bodies of each of the parties hereto, of the Commission's financial transactions at the end of each fiscal year. Such report shall include a complete audit by a Certified Public Accountants for the Charter Township of Avon, according to the audit requirements which may be applicable to a charter township.

SECTION 4. ADMINISTRATION.

A. The Charter Township of Avon shall administer the financial aspects of the Commission. All expenditures shall be approved by the Commission pursuant to the budget approved by the parties hereto, and paid by the Charter Township of Avon according to the methods and procedures utilized by the Township for the conducting of its business.

B. The Older Persons' Commission is established herein as an independent corporate entity, separate and distinct from the parties hereto. It shall have its own employees, who shall not be employees of any of the parties hereto. Administration of the financial aspects of the Commission by Avon Township or any other acts done by any of the parties hereto in assistance or in cooperation with the Commission shall not have any effect upon, nor change the status of the Older Persons' Commission, nor create any legal responsibility by any of the parties hereto for acts or obligations of the Commission.

C. Each of the parties hereto shall pay to the Charter Township of Avon, in advance, on a quarterly basis, one-fourth of the funds to be provided to the Commission, on January 1, April 1, July 1, and October 1, of each year.

D. The funds received or set aside by the Charter Township of Avon for the Commission shall be held in a separate fund and accounted for separately from the other funds of the Township.

ARTICLE VI - ON-GOING RESPONSIBILITIES & DISSOLUTION

SECTION 1. CHARTER TOWNSHIP OF AVON & CITY OF ROCHESTER.

The Charter Township of Avon and the City of Rochester agree that it will participate in the activities and programs and provide funds on an on-going basis for a period through 1991, consistent with a proposition approved by the electors in each of the governmental units, to finance transportation, activities and services for older persons and to operate, equip and maintain an Older Persons' Activity Center to the extent of a levy up to one-quarter mill on each dollar of State Equalized Valuation of all taxable property in the Township and City.

SECTION 2. OAKLAND TOWNSHIP.

The electors of Oakland Township have not approved a similar ballot proposition, and Oakland Township's obligation for on-going funding of the Commission's activities and programs shall be determined on a yearly basis and shall be as appears equitable in regard to the benefits to be derived from the various programs by Oakland Township residents. If Oakland Township's Board decides not to participate in the program by not providing the funding as the other parties hereto may believe necessary, the Charter Township of Avon and the City of Rochester shall, in their sole discretion, after consultation with representatives of the Oakland Township Board, decide and carry out one of the following options:

1. Set a reasonable user fee for the residents of Oakland Township to participate in the programs and to use the facilities of the Commission. If this option is selected, Oakland Township may continue to appoint one member of the Commission who shall have full voting rights. Selection of this option shall not prevent the later selection of one of the other options.

2. Pay Oakland Township in one payment its investment as set forth in Article II, in which case Oakland Township shall no longer be a party to this Agreement and its residents shall not be entitled to participate in the programs and to use the facilities of the Commission.

3. Pay Oakland Township its investment as set forth in Article II by allowing it and its residents to participate in the programs and to use the facilities for a period of time as may be determined fair and reasonable based on Oakland Township's share of the cost of operations. Such cost shall be credited against the investment, as a pay-back. Upon credits equalling the investment, the obligation to Oakland Township shall be considered paid, without further obligation to pay Oakland Township any part of the sum set forth in Article II or to allow it or its residents to participate in or to use the facilities of the Commission. Until the investment is paid as provided herein, Oakland Township may continue to appoint one member of the Commission who shall have full voting rights.

SECTION 3. DETERMINATION OF PARTICIPATION.

The parties hereto may terminate its membership only by giving ninety (90) days written notice to the Commission and the governing bodies of the parties hereto, no later than May 1 of any year in which such termination shall be effective. If notice of termination is given, that party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual termination and according to the budget approved for that fiscal year.

SECTION 4. DISSOLUTION.

Upon either the Township of Avon or the City of Rochester terminating participation in this Agreement, but not Oakland Township, the termination shall cause a dissolution of the Commission and distribution of any and all assets of the

Commission. Any such assets shall be distributed to the Charter Township of Avon, City of Pochester and Oakland Township, if it is then a party to this Agreement, according to a percentage determined by their initial contributions for the acquisition of land and construction of a building as set forth in Article II. As to any assets which may not be so divided or distributed, the parties hereto shall cause an appraisal to be conducted and the assets sold at a value at or above the appraised value. Upon the sale, the funds derived shall be distributed to the parties hereto according to their percentage interest as is established in Article II.

ARTICLE VII - MISCELLANEOUS PROVISIONS.

SECTION 1. AMENDMENTS.

This Agreement may be amended in whole or in any part by written agreement of all of the parties who are parties to the Agreement at the time of any Amendment.

SECTION 2. APPLICABLE LAWS.

The Commission shall fully comply in all activities with applicable local, state and federal laws, regulations, grant conditions and contract provisions.

SECTION 3. STATE APPROVAL.

As soon as reasonably practicable after the effective date of this Agreement, this Agreement shall be officially submitted to the office of the Governor for approval pursuant to the Urban Cooperation Act of 1967.

SECTION 4. EFFECTIVE DATE.

This Agreement shall be in full force and effect and the Commission shall be considered as established as an operating public corporation on the date this Agreement is signed by all parties and a copy is filed with the Oakland County Clerk.

SECTION 5. DURATION.

This Agreement shall remain in effect and continue on an indefinite basis and shall only be terminated according to the terms hereof.

SECTION 6. EFFECT OF AGREEMENT.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and the residents of each of the governmental units hereof.

Doris J. Keylon
Doris J. Keylon

Beverly A. Jasinski
Beverly A. Jasinski

Betty Wilber
Betty Wilber

Judy Cook
Judy Cook

Steven M. Melten
Steven M. Melten

Kathryn A. Seitz
Kathryn A. Seitz

CHAPTER TOWNSHIP OF AVON

BY: Earl E. Borden
Earl E. Borden, Supervisor

BY: Betty Adams
Betty Adams, Clerk

CITY OF ROCHESTER

BY: Thomas L. Werth
Thomas L. Werth, Mayor

BY: Maxine M. Poss
Maxine M. Poss, Clerk

CAKLANI TOWNSHIP

BY: Joan M. Buser
Joan M. Buser, Supervisor

BY: Carolyn L. Phelps
Carolyn L. Phelps, Clerk

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