

OPC
Job Description
Fitness & Aquatics Department
Evening/Saturday – Supervisor

- Job Description:** Provide security and a safe environment for the participants in the Fitness & Aquatics area of the OPC during the late afternoon and early evening hours plus weekends.
- Job Duties:** Make sure the pool is running efficiently; i.e. Lifeguards are on duty, pool desk is manned.
Make sure the lockerooms are kept clean at all times. At the end of the evening, clean the pool area including deck.
Make sure the sports desk is manned and working efficiently, along with monitoring the weight room and keeping it clean.
Initiate programs in the gym and run them efficiently.
Be friendly and offer help to all visitors at the OPC.
Anything else requested by the supervisors of the H & W area.
- Qualifications:** Must be friendly, outgoing, and willing to help others.
Must have current lifeguard training certification.
Must have current CPR and AED certification.
Dependable
Energetic
Flexible
Computer Skills including Microsoft Office
- Job Schedule:** This is a job share situation with another person. You will split the hours Mon-Fri from 3:00pm to 9:00pm and Saturday from 7:00am to 12:00pm.
- Training:** Prior to beginning the job a brief tour and orientation to the job responsibilities.
- Supervisor:** Matt Spierling Dept. Head F & A 659-1021

Signature _____ Starting date: _____