

Older Persons' Commission Code of Conduct Policy

The mission of the Older Persons' Commission is to *"Provide innovative programs and high quality services that stimulate and advance healthy living for the 50+ community."*

The Older Persons' Commission is committed to providing a safe and enjoyable environment for all members and guests while participating in programs and services at the Center. We expect all members, guests, contractors and staff to behave in a mature and responsible way and to respect the rights and dignity of others. Prohibited actions include, but are not limited to:

1. Inappropriate or disruptive behavior or language that disturbs other participants and staff.
2. Racial, religious or sexual harassment of Center participants or staff.
3. Failure to maintain personal cleanliness, good hygiene and appropriate attire (unpleasant body odor, infested clothing, etc.)
4. Inability to function independently while partaking in Center activities. Individuals needing assistance (memory impairment, incontinence, wheelchair bound, etc.) may conditionally participate in Center activities with the aid of a self provided care attendant.
5. Unwanted physical contact with another person, including physical contact with another person in an angry or threatening way.
6. Bullying, which includes unwarranted criticism, faultfinding, exclusion or other behavior which may intimidate, offend, degrade, threaten or humiliate members or staff.
7. Loitering, lying down on the furniture or sleeping within the building for long periods of time.
8. Using and/or possessing alcohol and/or illegal drugs on OPC property. Use of alcohol does not apply to Board approved events where alcohol is served by the OPC.
9. Smoking, including the use of electronic cigarettes, is prohibited inside the facility. Smoking of tobacco, e-cigarettes or other products that produce a vapor or smoke, are allowed only in designated smoking areas outside the facility.
10. Theft, vandalism and/or misuse of Senior Center property or personal property located at the Center or behaviors that result in the destruction of property.
11. Any other conduct of an inappropriate, threatening, or offensive nature.
12. Disregarding posted rules and signs.
13. Unapproved solicitation, distribution of literature, offering items for sale, circulation of a petition or survey, videotaping or photographing. Any of these activities require advance authorization from the Executive Director or her designee.
14. No outside vendors or contractors are permitted on the premises without prior authorization by the administration. Members are not allowed to facilitate vendor or contractor entry onto the premises.

15. Members and guests shall not bring pets or animals into the OPC, other than service dogs or service horses, as defined by the American with Disabilities Act, that are trained to perform tasks or do work for the benefit of a person with a disability. Therapy dogs used to support OPC programming are allowed with administration prior approval.

Code of Conduct Violations, which are identified by OPC staff or members, will be promptly investigated and may result in (a) verbal or written reprimand; (b) temporary or permanent loss of Center privileges; or (c) such other steps deemed necessary by the OPC Governing Board.

Adopted 12/04/14 - Revised 12/03/15, 02/02/17, 4/05/18