

OLDER PERSONS' COMMISSION JULY 12, 2018

MEETING of the **OLDER PERSONS' COMMISSION** held at the Older Persons' Activity Center, 650 Letica Drive, Rochester, Oakland County, Michigan, 48307.

CALL TO ORDER

The Thursday, July 12, 2018, Governing Board meeting was called to order by Chairman Bikson at 5:00 p.m.

ROLL CALL

Present: 8) Mike Bailey, Stuart Bikson, John (Jack) Dalton, William Jandeska, Jim Kubicina, Stephanie Morita, Micheline Sommers, Lucy Strand

Absent: 0)

QUORUM PRESENT

Others Present: Renee Cortright, Older Persons' Commission Executive Director
Tim Soave, Older Persons' Commission Director of Finance
Ken Bullis, Spaulding DeDecker

ADDITIONS/CHANGES TO THE AGENDA – none

PUBLIC COMMENT - none

MISSION MOMENT

E.D. Cortright shared a voice message from a Meals on Wheels Client giving her appreciation to OPC for the flowers, birthday cake and food, and stated, that it made her day. She said, "Thank you from the bottom of my heart. It was the best birthday present in my 78 years."

APPROVAL OF THE JUNE 7, 2018, MINUTES

MOTION by Jandeska, supported by Dalton, **Resolved**, to approve the Minutes of June 7, 2018, as presented.

Aye: 8) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 0)

MOTION CARRIED

NEW BUSINESS

Public Hearing and Budget Adoption of the FY 2019 – 2021 Budget

Chairman Bikson opened the Public Hearing, and asked for questions. Hearing none, he closed the Public Hearing.

MOTION by Morita, supported by Kubicina, **Resolved**, to approve and adopt the FY 2019 – 2021 Budget, in the amount of \$4,262,000, as presented.

Chairman Bikson requested a roll call vote.

Aye: 8) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 0)

MOTION CARRIED

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Tim Soave stated the FY 2019 – 2021 Adopted Budget will be presented at the three communities for approval as follows: City of Rochester on August 13, Charter Township of Oakland on August 14, and City of Rochester Hills on August 20.

Approval of the Proposed OPC Use of Facilities and Resources Policy

Tim Soave informed that the proposed policy matches the actual practice for the use of OPC facilities and resources. He requested Board review and approval. Commissioner Morita asked for modification to include contractual relationships. Chairman Bikson requested to table the policy until next month, to give Mr. Soave time to make the suggested revision.

Discussion of the 2020 Millage Renewal on the 2019 Ballot

Chairman Bikson began discussion on the upcoming renewal. E.D. Cortright reviewed her presentation, "Operational Millage and the Silver Tsunami Affect on OPC," showing the Budget breakdown, demographics, millage levy comparisons, and vote timing. Chairman Bikson requested additional information for discussion on the September Agenda.

650 Players Update

E.D. Cortright gave an overview of the actions she has taken to replace the 650 Players' Director, Francine Hachem, who retired. She stated her intention is to keep the program going, and will keep the Board updated.

DIRECTOR'S REPORT

E.D. Cortright reported the following:

- OPC's Patio Garden was featured on the annual Rochester Garden Walk. Thank you to Nancy Szerlag, Detroit Free Press columnist and Master Gardener, and the Late Bloomers' Gardening Group, for the beautiful one of a kind garden, and the OPC staff for coordinating the successful event and "After Glow."
- The Boogie Woogie Kid Benefit Concert for the AOK, and Enrichment & Arts Programs, was a big success, raising \$1,730 which was split between the two programs.
- The Transportation Department computers were upgraded last month with funds from the FTA (Federal Transportation Administration) FSection 5310: Enhanced Mobility of Seniors and Individuals with Disabilities Grant. This money is facilitated by SMART.
- The Rochester Rotary Charities Foundation donated \$1,500 to the AOK Program at their weekly meeting in June.
- On June 28, OPC celebrated the 100th birthday of Helen, a Meals on Wheels client. She just started receiving Meals on Wheels in January of this year.
- On July 1, we made the transition to SERVTracker, an integrated software racing system with tools to manage clients, services and billing. It is specifically designed for Meals on Wheels, Congregate Dining and Adult Day Service Centers.

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- The New Member Coffees have been a big success, with over 20 new members attending each session.
- Save the date for a Donor Evening Event on August 29. Look for an email reminder in August.
- Apple Pies will be made and sold at OPC from September 4 – 7, and on September 8 at the Art & Apples Festival.
- This year's Annual Senior Picnic on September 12 at Bloomer Park, will be the 35th Anniversary Celebration, recognizing Marye Miller and supportive community members who provided funds to this building.
- E. D. Cortright gave highlights from attending the National Institute of Senior Centers National Association of Nutrition Service Professionals' Conference.
- Upcoming events at OPC:
 - Classic & Muscle Car Show, July 28, 2018
 - Savvy Seniors, "Funeral Customs & Rituals: Ways to Say Goodbye," July 18, 2018
 - Rewired not Retired Presentation on Travel: Security Awareness and Preparation, July 18, 2018
 - 2018 Ms. Senior Michigan Pageant, July 18, 2018
 - Michigan Senior Olympics, August 10 – 18, 2018, with Opening Ceremony on August 10 at Bloomer Park.

COMMITTEE REPORTS

Finance Committee

- **Treasurer's Report** – no report

MOTION by Morita, supported by Strand, **Resolved**, to accept the Financial Statements presented for May, 2018.

Aye: 8) Bailey, Bikson, Dalton, Jandeska, Kubicina, Morita, Sommers, Strand

Nay: 0)

Absent: 0)

MOTION CARRIED

- **Facility Committee** – Ken Bullis, from Spaulding DeDecker, gave a presentation on the proposed parking lot expansion, reviewing the conceptual plan which contains approximately 100 spaces. Commissioner Bailey added that a lot of cost will be involved due to the storm water management system, retaining wall and leveling the steep terrain. Chairman Bikson said the conceptual plan will give ideas for fundraising strategies to move forward.

COMMISSIONERS' COMMENTS

- Secretary Strand commented that she missed E.D. Cortright at the last meeting, and inquired if her conference was successful.

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- Commissioner Kubicina thanked Carla Graham for sending the pdf's of upcoming events.
- Chairman Bikson thanked Mr. Soave for his work on the Budget. He reported that the City of Rochester has brought back "Dancing in the Streets," on Friday nights, and that Ludlow Street will close soon, until late in the year.

ADJOURNMENT

Chairman Bikson adjourned the meeting at 6:15 p.m.

NEXT REGULAR MEETING – THURSDAY, SEPTEMBER 6, 2018, AT 5:00 P.M.

Signed & Approved 09/07/2018

LUCY STRAND, SECRETARY
OPC GOVERNING BOARD

Distribution:

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